



Tuition Assistance Program Application Instructions

AcroSports offers tuition assistance to families who qualify to help offset tuition fees for regular session classes. Depending on funding availability (which may vary from session to session) and where your family income falls on the sliding scale, this assistance can range from 10-50% off the total session tuition. Tuition Assistance can not be applied toward a student's annual Registration & Insurance Fee.

The application process is easy! Simply complete the following steps:

1. Complete the Application for Tuition Assistance form. Be sure to clearly indicate on the income table your total household income by locating the column corresponding to your household size, and circling the next dollar figure above your current total household income. *Please note that an incomplete or incorrectly filled out application may be ineligible for consideration.*
2. Attach one of the requested forms of documentation to verify your household income. Also include any additional information you may feel is necessary; this is especially helpful if any of the data on your Assistance Application doesn't fully match the information on your most recent tax return (such as adjusted gross income, names or numbers of dependants, etc.).
3. Submit the completed application form & supporting documentation, along with a \$25 deposit & processing fee (see more about this below), to the AcroSports office on or before the application deadline (mail, in person, and fax are all OK). Deadlines are not flexible, and are generally about one week prior to the upcoming session's starting date - check the class schedule or our web site to determine the current deadline. Your child's spot will be held in the class as long as your application is complete and submitted on time.

Important Notes!

- You will be contacted shortly after the application deadline with a determination of your assistance amount. The balance of fees for the session will then be due within one week of this notification. Alternative payment arrangements can be made if necessary, however, *please contact us prior to the balance due date to arrange this or your child may be removed from the class.*
- Your **\$25 deposit & processing fee** will be credited toward the total tuition due once the assistance amount has been determined, *however if you choose NOT to enroll your child in the class after your application has been processed, the processing fee will NOT be refunded.*
- Tuition Assistance applicants registering a preschool student on-line should complete the on-line registration **first**, and choose the "pay in person" option at the end of the registration. You will then have **3 days** to submit a completed Tuition Assistance Application (in lieu of payment) to continue to hold the child's spot in the class.
- It is necessary to reapply for Tuition Assistance each session; if you are a current recipient, we will not assume that you will need assistance again unless you reapply. If we have current supporting documentation on file for you already (please confirm this!) you will not need to resubmit it, though you will need to complete another Application form.
- Additional supporting documentation may be requested in order to make a determination about your application.